Instructions for applying for your California state certification

Enclosed/Attached are the forms required to begin the state certification application process.

First fill out the Social Security work history report form
Choose option 1
1. Certified/Non-Certified Detailed Earnings Information
Includes periods of employment or self-employment and
The names and addresses of employers.

Mail completed work history report form(s) to:
Social Security Administration
Division of Earnings Record Operations
P.O. Box 33003
Baltimore, Maryland 21290-3003

Mailing Exception: If using private contractor (e.g., FedEx) to mail form(s), use:
Social Security Administration
Division of Earnings Record Operations
300 N. Greene St.
Baltimore, Maryland 21290-0300

Second, fill out the state application for certification

Important: On the bottom right hand corner of the state application write the date *that you submitted the Social security work history report form to the social security administration.

Fill out the application and mail to address below.

Mail the state application to:
DIR-Division of Labor Standards Enforcement
Attn: Electrician Certification Unit
PO Box 511286
Los Angeles, CA 90051-7841

Electrician Certification Unit phone number: (510) 286-3900

When you receive the report back from the Social security administration, you must submit those documents to the electrician certification unit.

Currently there is a 2-4 week processing time on ALL applications sent to the state.

There is also great information linked on the WBFAA website at
http://www.wbfaa.net/certification/